

Indira Gandhi National Open University (IGNOU) Regional Centre, Visakhapatnam II Floor, VMRDA Complex, Ushodaya Junction, MVP Colony Visakhapatnam Ph. 0891-2511200 website: <u>www.ignou.ac.in</u> / www.rcvishakhapatnam.ignou.ac.in



email: <u>rcvisakhapatnam@ignou.ac.in</u>

TENDER NOTICE FOR HIRING OFFICE SPACE ON LEASE

Regional Centre Visakhapatnam of Indira Gandhi National Open University (IGNOU- A Central University) requires 2500-3000 square feet of covered area, preferably at ground floor or ground and first floor or spread over a maximum of two consecutive floors within a single premises or independent building, with ample reserved parking for office space. The building should be within a radius of 5 KMs from Visakhapatnam RTC Complex/Railway station/Collector Office and shall be complete in all respect and ready to move in. The tenderer should possess all the legal documents of building offered. The initial lease period shall be 5 years which may be renewed for such other periods on mutual consent. For detailed instructions, terms and conditions etc, please read the tender documents which are available at http://rcvishakhapatnam.ignou.ac.in/ or obtain the same from above address. Interested parties who fulfil the terms and conditions and requirement, may submit the quotation with necessary documents as per tender requirement so as to reach the Regional Director at above address on or before 03.00. PM on 15.02.2025.

Regional Director